

July 14, 2026

Salem Township Trustees - At the Salem Township Conference Room

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The Salem Township Board of Trustees met on July 14, 2026 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustees Ralph Blanton and Heath Kilburn were present. Mrs. Ramsey led all those present in the pledge to the flag.

Meeting Minutes:

- The trustees read the minutes from the June 9, 2026 meeting. Mrs. Ramsey made a motion to approve the minutes. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

Fire Department - Chief Moenster reported:

- We had two fulltime employees complete their paramedic classes. Trevor Proginski and Timothy Trolke passed the year-long program. Congratulations to both of them.

- Would like to add Jacob Toy to our cadet program. Mrs. Ramsey made a motion to add Jacob Toy to our cadet program. Mr. Kilburn second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Update on Outdoor Warning Siren - Quote came in at \$35,946.00. Does not include electric. We do have power and a place to put it at the Fire house. We are waiting on the coverage map – to determine where to place it. Everyone agreed.

- Would like to put the rescue truck (unit 01-75) up for sale on Govdeals. It has served well for 51 years, but is no longer serving a purpose for our department. Mrs. Ramsey made a motion put the rescue truck (unit 01-75) up for sale on Govdeals. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – nay – sentimental reasons

Administrator/Public Safety Director – Mr. Harrison reported:

- Insurance renewal - Received only one quote from the Ohio Plan in the amount of \$40,073.00. Mr. Kilburn made a motion re accept the renewal bid from the Ohio Plan in the amount of \$40,073.00. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Received a quote from Flint in the amount of \$6,000.00 to remove dead trees in the cemetery. Mr. Kilburn asked Mr. Harrison to contact Cardinal and get a quote. Everyone agreed.

- Elite Excavation submitted a quote to mow/bushhog Morrow Rossburg in the amount of \$1,550.00. Mr. Kilburn made a motion to accept the bid from Elite Excavation to mow/bushhog Morrow Rossburg in the amount of \$1,550.00. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea Mr. Kilburn – yea Mrs. Ramsey – NO

- 2026 Paving projects have been completed.

- Lease agreement for the Food Pantry was never signed in 2025 by the food pantry. Asking for authorization to have a 2026 Lease Agreement signed by them and permission to sign on behalf of the trustees to be able to have it notarized and completed. Mr. Blanton made a motion to authorize Administrator Harrison to execute a sign 2026 Lease agreement with the Food Pantry and sign on behalf of the Trustees. Mr. Kilburn second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

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Administrator/Public Safety Director – Mr. Harrison reported: Continued

- House demolition is completed on Mason Morrow Milgrove Rd.

Zoning: Mr. Yetter is on vacation

- Mrs. Ramsey reported that Mrs. Cain stopped in before the meeting and reported high grass on Nixon Camp Rd. She will let Mr. Yetter know about it.

Guest: Debra Cain, Jared Lykins, Ron Brinkman, Troy O. Brown, Kathleen Applegate, Jerry Martin and Brian Phillips

Guest Comments:

Jerry Martin asked if they will be out arm mowing on Moore Saur and Gilmore. Administrator Harrison said yes, it is on the schedule.

Trustee Heath Kilburn: Nothing at this time

Trustee Ralph Blanton reported: Nothing at this time

Trustee Susan Ramsey reported:

- Asked Administrator Harrison for an update on the new Maintenance building plumbing. Mr. Harrison said he is working on it. He has to go through the WC Health Department for commercial bids and can only use the contractors that are registered through them.

Cemetery updates: None at this time

Fiscal Business Vicky VonHolle, Fiscal Officer reported:

- Followed up with Legal Counsel regarding a resolution in support of adopting a resolution to support Article #5 on the ballot. Legal counsel suggest we write a letter of support if that's what they want to do and not a resolution. Everyone agreed.
- Received e-mail from county court asking for Judge Loxley and Judge Fischer be put on the meeting agenda for October 13, 2026 for a brief presentation regarding Warren County Court. Everyone agreed.
- Presented resolution 05-2026 - 2027 Proposed Budget. Mrs. Ramsey made a motion to approve Resolution 05-2026 – 2027 Proposed Budget. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Presented Financials - Reviewed and approval. Mr. Kilburn made a motion to approve the financials as presented. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

Adjournment:

- With no further business to come before the board, Mr. Kilburn made a motion to adjourn the meeting at 7:35pm. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea